

HABITAT SERVICES CENTRE

HUDCO Place, Andrews Ganj, August Kranti Marg, New Delhi-110049.

Phone: 011-26257036, 41012223, 41754100

Website : www.hscdelhi.in

NIQ No. : HSC/AG/O&M/SS/EI/221/2025/629

Dated : 22.12.2025

NOTICE INVITING QUOTATION

Sealed quotation on item rate basis are invited by Executive Director, Habitat Services Centre (HSC), HUDCO Place, Andrews Ganj, New Delhi-110049 from specialized, technically sound, financially capable firms/contractors, who have carried out similar electrical works.

Name of work : Replacement of 3 phase KWH LCD Energy Meter, Class 0.5 with CT installed at 2x2 MVA, 11 KV/0.433 KV Electric Sub-station, HUDCO Place, Andrews Ganj, New Delhi

Estimated cost : Rs.1,16,980/- (excluding GST)

Completion Time : 07 days

Terms & Conditions :

1. Eligibility Criteria

The bidder should have carried out at least one electrical work of similar nature for a cost of Rs.1.00 lakh or more during last three years, ending last day of month previous to the one in which quotation is invited. Completion certificate and work order issued by the client is to be annexed with the bid.

2. The dates for issue, receipt and opening of NIQ are as under :

Issue of quotation from
HSC office and inspection of site : **22.12.2025 to 27.12.2025**
(between 11 AM to 4 PM)

Receipt of quotation upto : **3.00 PM on 29.12.2025**

Opening of quotation at : **3.30 PM on 29.12.2025**

3. SELECTION PROCESS

Selection will be done on basis of 2-stage processing, as detailed below :

3.1 Stage 1 – Envelope 1 :

At the stage 1, Technical proposal – Envelope-1 with the following documents shall be opened shall contain the following :

- i) Completion certificate and work order issued by the client is to be annexed with the bid.
- ii) Self certified & stamped copies of registration for PF, ESI, PAN and GST.
- iii) The Bidders shall also submit a duly stamped and signed copy of the Complete NIQ, failing which the bid shall be deemed incomplete & hence cancelled.

4. Stage-2 : Financial Proposal – Envelope 2

- i) Financial Bid shall be opened only for the technically qualified bidders(Stage 1)
5. HSC shall not be responsible for any delay including postal delay in submitting your sealed offer. As such, any request for accepting your offer after the due date and time shall not be entertained.
6. Bids with conditions / deviations shall be liable for rejection without any recourse.
7. The bidder who does not fulfill all or any of the terms and conditions contained in this quotation or contains conditions not covered and / or contemplated in this quotation, shall be liable to be rejected.
8. Canvassing directly or indirectly, in connection with the quotation is strictly prohibited and the quotations submitted by the bidders who resort to canvassing in any form shall be liable to rejection.
9. The Executive Director, HSC is not bound to accept the lowest or any other quotation, and reserves the right to reject any or all the quotations received without assigning reasons. Quotations not satisfying the prescribed conditions or found incomplete in any way are liable to be rejected.
10. After opening of quotations, no communication from the bidder shall be entertained unless formally asked for.
11. Bidders are advised to see the site, and familiarize themselves with the working conditions and description of work, before submitting quotation.
12. The bidders are advised to take utmost care while filling rate and amount in Price Bid. Total rated amount in figure and words have to be quoted as specified. Initial signature on every cutting and overwriting must be made.
- 13. The price bid should be filled in both in figures & words for quoted rate in appropriate column.**

14. No material shall be issued by Habitat Services Centre, and the contractor shall have to arrange all the materials, labour, tools and tackles at his own cost and nothing extra will be paid on that account.
15. The material to be used in execution of work are to be got approved from the Engineer-in-charge.
16. The time allowed for completion of the work is 07 days which shall be reckoned from the date of issue of the award letter and handing over of the site.
17. Any damage done by the bidder or his labour to the existing structure/fittings/fixtures shall have to be made good by the Bidder, at his own cost.
18. If the work by the bidder is delayed beyond the stipulated date of completion, penalty shall be imposed @ 1% of the value of work awarded for each day's delay, subject to a maximum of 10% of the value of work.
19. **Safety Code** : Contractor will ensure implementation of Safety Code as per General Conditions of Contract for CPWD works in all cases during execution. HSC will not be held responsible for any mishap/damages of any kind.
20. No R.A. bill will be paid to contractor. Final bill payment shall be made through on-line/e-payment after completion of work.
21. The Income Tax shall be deducted as per the prevailing Income Tax Act, 1961 as amended from time to time.
22. **Dismantled materials to be HSC's Property:** All useful materials (obtained from dismantling/ demolition) and articles of value, etc., which are found during the execution of work, should be removed to HSC's stores and stacked there neatly as directed at no extra cost and handed over to the HSC at place marked at site.
23. Site clearance will be completed simultaneously. No malba or debris will be left on site.
24. Water and electricity shall be provided at site, free of cost.
25. Validity for acceptance of the Quotation will remain open for a period of 75 days from the date of opening of the quotation.
26. The contractor will take all reasonable steps to protect the environment on and off the site and to avoid damage or nuisance to persons or to property of the public or others, resulting from pollution, noise or other causes arising as a consequence of his methods of doing work activities under the contract.
27. The contractor shall comply the Hon'ble NGT/DDMA/GNCTD's guidelines & instructions issued time to time during execution of the works.

28. **ARBITRATION**

Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of the specifications, and instructions herein before mentioned and as to the quality of workmanship or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, specifications, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole Arbitrator to be appointed by E.D., HSC, as per Arbitration and Conciliation Act, 1996.

29. The contractor shall furnished all guarantee/ warrantee etc. for all works as per CPWD norms.

Executive Director

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Approved Make/Brand of item

S.No.	Material	Brand Name
1.	kWh LCD Energy meter CI 0.5	L&T, ABB, Schneider
2.	CT 400/5A & CT 4000/5A	AE, Siemens, CG Power

Note : The make to be used for the work shall be finalized by the Engineer-in-charge from the list above.

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PRICE BID

SCHEDULE OF QUANTITIES

Name of work : Replacement of 3 phase KWH LCD Energy Meter, Class 0.5 with CT installed at 2x2 MVA, 11 KV/0.433 KV Electric Sub-station, HUDCO Place, Andrews Ganj, New Delhi

S.No.	Description of item	Qty.	Unit	Rate (excl. GST) (Rs.)	Amount (excl. GST) (Rs.)
1.	Supply, Installation, Testing & Commissioning of kWh LCD 3 phase Energy meter CI 0.5	8.00	Nos.		
2.	Supply, Installation, Testing & Commissioning of CT 400/5Amp with wire & accessories	18.00	Nos.		
3.	Supply, Installation, Testing & Commissioning of CT 4000/5Amp. with wire & accessories	6.00	Nos.		
	Sub-total				
	Add : GST @%				
	Total (including GST)				

Note :

The financial comparative statement shall be arrived on the basis of agencies registered in composite scheme or regular scheme with GST.

Signature :

Stamp :

Date :